

TOWN OF BRIDGE CREEK

S9515 State Road 27

Augusta, Wi 54722

Board of Review

Thursday May 22, 2025

4:00 – 6:00 PM (Must be in session a minimum of 2 hours)

Bridge Creek Town Hall

Minutes

1. Call Board of Review to Order @ 4pm by Ricky Strauch
2. Roll Call: Ricky Strauch, William Jacobs, Katherine Gaulke, and Jason Winters.
Elizabeth Pettis as Clerk.
3. Confirmation of Appropriate Board of Review and Open Meetings Notices
 - a. Clerk Pettis stated it was placed in the Ad-Delite twice, posted at City of Augusta City Hall, Augusta Postal office and Town of Bridge Creek bulletin board. Finally it was placed on the Town Website as well in two places(Bulletin board and Agenda).
 - b. Katherine Gaulke makes a motion to confirm the appropriate Board of Review and Open Book Notices and William Jacobs with the second. All Yes. Motion Carried.
4. Select a Chairperson for Board of Review
 - a. Ricky Strauch with the nomination for Katherine Gaulke as the Chair Person and William Jacobs with the second. All Yes. Motion Carried.
5. Select a Vice-Chairperson for Board of Review
 - a. Ricky Strauch with the nomination for William Jacobs as Vice-Chairperson and Katherine Gaulke with the second. All Yes. Motion Carried.
6. Verify that Members have Met Mandatory Training Requirements
 - a. Ricky Strauch and William Jacobs attended the Board of Review Training in Eau Claire Wi at the Florian Gardens on March 15, 2025.
 - b. Training has been filed as required by the Clerk.
7. Receipt of the Assessment Roll From the Assessor. The assessor has submitted the assessment roll to the Town of Bridge Creek, and the Clerk and the Assessor have acknowledged and signed the document.
 - a. Confirmed that the Town has received the Assessment Roll and Signed the Document.
8. Review the Assessment Roll and Perform Statutory Duties
 - a. Examine the roll
 - a. William Jacobs, Ricky Strauch, Katherine Gaulke, and Elizabeth Pettis all examined the roll.
 - b. Correct description of calculation errors
 - a. no calculation errors
 - c. Add omitted property
 - a. no add omitted property
 - d. Eliminate double-assessed property
 - a. no double-assessed property
9. Discussion/Action – Certify all corrections of error under state law (sec 70.43, Wis Stats)
 - a. No Corrections- No Action.
10. Discussion/Action – Verify with the assessor that open book changes are

included in the assessment roll.

- a. The assessor reviewed the changes and they were included.

11. Allow taxpayers to examine assessment data

- a. No Taxpayers to Examine

12. During the first two hours, consideration of:

- a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause
 - i. None
- b. Requests for waiver of the BOR Hearing allowing the property owner an appeal directly to circuit court
 - i. None
- c. Requests to testify by telephone or submit sworn written statement
 - i. None
- d. Subpoena requests
 - i. None
- e. Act on any other legally allowed/required Board of Review Matters
 - i. None

13. Review Notices of Intent to File Objections

- a. No Intent to File

14. Proceed to hear objections, if any, and if proper notice/waivers given unless scheduled for another date.

No Objections

15. Consider/act on scheduling additional Board of Review Date(s)

- a. No additional date.

16. Adjourn

- a. Ricky Strauch with the motion to adjourn the Board of Review meeting at 6:00 p.m. William Jacob with the second. All yes. Motion carried.

Elizabeth Pettis, Town of Bridge Creek Clerk