

TOWN OF BRIDGE CREEK
S9515 State Road 27
Augusta, WI 54722

Minutes

Regular Monthly Meeting

Thursday July 17, 2025 @ 7:00 pm

1. Call Meeting to Order @ 7 pm by Ricky Strauch
2. Roll Call: Katherine Gaulke, Scott Gerike, William Jacobs, Jayson Kaeding, Juli Bethke, Elizabeth Pettis, and Ricky Strauch.
3. Pledge of Allegiance
4. Citizen Comments
 - a. Richard Rosen
 - i. Statement for support for resolution to explore county zoning.
 - b. Cathy Lea
 - i. Email was read regarding her support for the short term rental licenses and resolution to explore county zoning
5. Approval of the **July 17, 2025** Agenda and Proper Posting
 - a. Katherine Gauke made the motion to approve the July 17, 2025 Agenda and Proper Posting. William Jacobs with the second. All Yes. Motion Carried.
 - b. Clerk Pettis was asked about posting location and time. Clerk Pettis stated it was posted at the Augusta Post Office, Augusta City Hall, Bridge Creek Town Hall Bulletin Board, and two locations on the town's website on Saturday July 12, 2025. The supporting documents regarding the Ordinance and Resolution drafts were posted on the town website bulletin board.
 - c. Jay Kaeding asked that we add a fire committee situation item to the agenda per Robert's Rules of Order. Clerk Pettis stated that the State Statute stated that we can't take action on any item that isn't posted and noticed to the community members. Robert's Rules are guidelines and State law governs us and the Town can't break State Law: (Wis. Stat. § 19.84(2)).
6. Approval of the Following Minutes:
 - a. **June 19, 2025 Regular Meeting**
 - i. Katherine Gaulke made the motion to approve the June 19, 2025 Regular Board Meeting Minutes. Scott Gerike with the second. All Yes. Motion Carried.
7. Approval of Treasurer's Financial Report Ending **7/17/2025** Balances
 - a. Juli Bethke presented the financial report to the Town Board.
 - b. Clerk Pettis presented the fix to the Fire Department budget if the Town Board wants to do it. In the October 29, 2024 budget hearing the Town gave the Augusta Bridge Creek Fire Department \$92,192 for Quarterly Payment and \$ 12,000 for the brush truck. The Fire Department has \$94,248 in the unapproved budget. The Town has paid to this date \$59,658 (\$19,886x3) and budget stated that we need to pay \$69,144 (\$92,192 budget amount / 4 qt payments = \$23, 048 per check; we've paid 3 quarters \$23,048 x 3). Discussion was had about how \$92,192 was in the fire budget when the Town agreed to last year's amount plus \$5,500. Clerk Pettis explained that an estimate of 2% fire dues were added in that amount as well which is reimbursed and doesn't need to be included as an expense; which saved us from having to find more money for the unapproved budget. Katherine Gaulke stated what items increased between the two budgets.
 - c. The Town Board asked the Clerk Pettis to create a budget amendment for the fire budget adjustment. A special meeting will be called for a budget amendment to give the fire department the \$1,460.80 from the unapproved budget due to having an agreement of 60% in the joint fire department bylaws. Katherine Gaulke stated the Town has proposed a process to prevent unapproved in the future; Town will receive fire budget in Sept 2025 and Town Board will be signing off on the amount prior to the joint fire abroad approving and placing in the budget for electors.
 - d. Katherine Gaulke made a motion to write a check for \$9,486 to the fire department and Scott Gerike with the second. All Yes. Motion Carried.

- e. Katherine Gaulke with the motion to approve the Financial Report as presented to the Board. William Jacobs with the second. All yes. Motion Carried.
- 8. Department Heads Reports Discussion Only
 - a. Recycling Dept.
 - i. Al Reetz stated the recycling is really busy. Asked for a sticker for the window in the vehicles. How would it be enforced? Why are we the only town that takes garbage?
 - ii. Discussion on expenses on dumpster and possible raising the price of dumping trash. The Clerk and Treasurer will check the expense and revenue amounts.
 - iii. Illegal dumping during the week- picture emailed to board.
 - b. Transportation Dept.
 - i. Scott Kirckoff is absent- Report was shared to the board. Clerk Pettis read the report. Fahrner asked to pay the microsurfacing bid payment. Discussion was had regarding the Yoder Road culverts and wash out. Citizens made Clerk Pettis aware on July 4 that the rain cleared out culverts on Yoder Road. The Road Master reviewed that damage and placed signs up until repairs could be made.
 - c. Monthly Police Report
 - i. Emailed out to the Board. Horse shoe citations were discussed.
 - d. Fire Report
 - i. Katherine Gaulke shares the National Night Out August 5, 2025 at the Community Center. Equalized Values were sent out and they will review it next month. Possible redoing the bylaws. The Board asked about the \$10,000 spending amount in the bylaws. The Clerk asked about when bylaws are going to be reviewed. The Board plans to wait until after the Equalized Value happens.
 - ii. The Town Board discussed the last couple fire board meetings and the tensions that ran high. The town feels that we didn't do anything wrong. Discussion was had regarding the minutes and our expectation regarding the minutes. Clerk Pettis did type minutes for the last meeting and offered them to the Fire Chief but stated there was no pressure for them to use them. The Town Board would like to see more details so everyone knows what is going on and clear up misunderstandings.
 - e. Lake Report
 - i. William Jacobs gave the report to the Board, lake association annual picnic meeting is next month
 - f. Supervisor Report
 - i. Discuss advance notice of road repair and closures:
 - 1. Fahrner decided when road was done and Scott Gerike asked that flyers get sent out to residents. The Road Crew gave residents a heads up as they passed through the chip machine.
 - g. Clerk Report
 - i. Clerk Pettis attended classes this week and we have some important updates that need to be done. A fake "Media" company was shut down; this should slow public records requests.
 - ii. A citizen did email Clerk Pettis and asked that the website have corrections be made to it. Also another citizen asked that the draft ordinance be more organized for easy reading. Chairman Strauch received the same request. Website corrections made by Laura and Clerk Pettis reorganized the bulletin board on the website.
- 9. Previous Discussed Business (Discussion, Action, Approval)
 - a. Discussion, Action, Approval of the Building Notification Ordinance; repeal and adopt a clear version.
 - i. Katherine Gaulke presented to the board regarding the building notification and changes that were proposed. Both updated copies for readings are available to the public on the Town of Bridge Creek Bulletin Board.
 - ii. Town Board discussion was that we are going to try to change the ordinance, post it, and then at the next meeting adopt it.

- iii. Katherine Gaulke with the motion to void the motion to remove Eau Claire County section to ordinance 17.006 that was made at the last monthly meeting and Jay Kaeding with the second. Roll call vote- Katherine Gaulke-yes, Scott Gerike-yes, William Jacobs-yes, Jay Kaeding-yes, Ricky Strauch-yes. All yes. Motion Carried.
- b. Discussion, Action and Approval regarding the Air BNB Registration/Ordinance-Register of AIR BNB with the town.
 - i. Katherine Gaulke presented to the board why this is needed, explaining how it is set up, enforcement, and expectation.
 - ii. No Action Taken- Clerk Pettis updated the website for the second reading.
- c. Discussion, Action and Approval regarding the Public Record Request Ordinance- Policy regarding public records
 - i. Katherine Gaulke makes the motion to waive the first reading and go to the second reading. Jay Kaeding with the second. All yes. Motion carried
 - ii. Katherine Gaulke makes the motion to waive the second and the adoption of ordinance 15.08. Scott Gerike with the second. Roll call vote- Katherine Gaulke-yes, Scott Gerike-yes, William Jacobs-yes, Jay Kaeding-yes, Ricky Strauch-yes. All yes. Motion Carried.
- d. Discussion, Action and Approval regarding Public Nuisances Ordinance 19.04 review the amendment and adopt.
 - i. Scott Gerike presented and asked for an edit to the ordinance after the changes were submitted at the last meeting. Scott Gerike requested it to say roadway instead of town road.
 - ii. Katherine Gaulke with the motion to waive the first reading and move to the second reading. The second was made by Scott Gerike. All yes. Motion carried.
 - iii. Katherine Gaulke with motion to adopt Ordinance 19.04 with the change to roadway instead of town road and William Jacobs with the second. Roll call vote: Katherine Gaulke-yes, Scott Gerike-yes, William Jacobs-yes, Jay Kaeding-no, Ricky Strauch-yes. Results: 4-yes and 1-no. Motion Carried.
- e. Discussion, Action, and Approval of Job Description for all Town Board Members. Official descriptions that meet the state statues for supervisors, chairperson, clerk, and treasurer.
 - i. Katherine Gaulke with the motion to table next month. William Jacobs with the second. All yes. Motion Carried.
- f. Discussion, Action, and Approval of Jack Pine Road Speed Reduction
 - i. Katherine Gauke presented the Ordinance to the board.
 - ii. Katherine Gauke makes the motion to waive the first reading and move to the second reading. Jay Kaeding with the second to the motion. All yes. Motion Carried.
 - iii. Katherine Gaulke makes the motion to waive the second reading and to adopt ordinance 4.20. William Jacobs with the second to the motion. Roll call vote: Katherine Gaulke-yes, Scott Gerike-yes, William Jacobs-yes, Jay Kaeding-yes, Ricky Strauch-yes. All yes. Motion Carried.

10. New Business (Discussion, Action, Approval)

- a. Discussion, Action, and Approval of Resolution to explore zoning
 - i. This is several steps before we even get to Zoning. It is exploring the possibility.
 - ii. Carol Peuse shared her thoughts and the process.
 - iii. Katherine Gaulke makes the motion to waive the first reading and move to the second reading. Scott Gerike with the second. All yes. Motion Carried.
 - iv. Katherine Gaulke made the motion to waive the second reading and adopt the Resolution 2025-2 to explore zoning. William Jacobs with the second. Roll call vote: Katherine Gaulke-yes, Scott Gerike-yes, William Jacobs-yes, Jay Kaeding-yes, Ricky Strauch-yes. All Yes. Motion carried.
- b. Discussion, Action, and Approval of Code of Ethic for the Town Board
 - i. Katherine Gaulke made the motion to table for next month and Scott Gerike with the second. All yes. Motion Carried.
- c. Discussion, Action, and Approval of Purchasing Policy for the Town

- i. Katherine Gauke made the motion to table for the next month and Jay Kaeding with the second. All yes. Motion carried.
 - d. Discussion, Action, and Approval of Resolution for beverage license fee and appeals process
 - i. Katherine Gaulke presented the resolution 2025-3. This is the reading 1 for this Resolution.
 - ii. Katherine Gaulke made the motion to waive the first reading and go to the second reading. Scott Gerike with the second. All Yes. Motion Carried.
 - iii. Katherine Gaulke made the motion to waive the second reading and adopt resolution 2025-3. Jay Kaeding with the second. Roll call vote: Katherine Gaulke-yes, Scott Gerike-yes, William Jacobs-yes, Jay Kaeding-yes, Ricky Strauch-yes. All Yes. Motion Carried.
 - e. Discussion, Action, and Approval of Ordinance 18.03 Liquor License repeal and update due to changes for approval and process
 - i. Ordinance 18.03 was presented to the board by Katherine Gaulke. This is first reading and updates were made to include Act 73. Clerk Pettis stated that in Clerk Class it was stated Town's should add wording regarding "dancing"- Clerk Pettis clarified it be regarding the adult dancing establishment; it might be included in the adult establishment ordinance, it will need to be reviewed.
 - ii. Discussion was had regarding the 300' from a school or a church which is also covered in one of our ordinances. It will also need to be reviewed.
 - iii. No Action Taken. Next month will have a second reading and possible adoption.
- 11. Upcoming Meetings/Events and Agenda Items:
 - a. Town Board Meeting:
 - i. August 21, September 18, October 16, November 20, and December 18.
 - b. Fire Meetings: All Fire Meetings moving forward may have a Town Board Quorum present. No Action to be taken on part of the Town Board.
 - i. August 13, Sept 10, October 8, November 12, and December 10.
 - c. Comprehensive Plan meetings need to be added.
- 12. Adjournment @ 9:45 pm
 - a. Katherine Gaulke made the motion to adjourn at 9:45pm and Jay Kaeding seconded the motion. All Yes. Motion Carried.

~ Elizabeth Pettis, Clerk